

November 18, 2020
Shawnee Mass Transit District
Minutes
Shawnee MTD
Board Room, Vienna, Illinois

Members Present:

Nancy Doss
Rick Nannie
Elmer Pullen Via Teleconference
Jim Clark
Sidney Miller Via Teleconference

Executive Director:

Mike Pietrowski

CFO:

Jerri Loyd - ABSENT

Operations Manager:

Tony Smith – ABSENT

Human Resource:

Aaron Hodge

Public Relations Coordinator:

Ron Gorst

Fleet Manager:

Jon Murrie

The meeting was called to order by Nancy Doss at 9:01 a.m.

Item: Minutes from October 15, 2020

Jim Clark motioned to approve the minutes. Sidney Miller seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Register

Rick Nannie motioned to approve the Check Register and Financial Update. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Discussion and Action to implement the sick leave sharing program and include it in Shawnee MTD's policy and procedures handbook:

Jim Clark motioned to approve the implementation of the sick leave sharing program. Rick Nannie seconded the motion. All in favor. Motion passed.

Item: Discussion and Action regarding the debt owed by M.A.P Training

Jim Clark motioned to approve a plan of action for debt owed by M.A.P Training. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Human Resource Update

Aaron Hodge provided the Human Resource update which included that we are finishing up the training for the new full-time hire and provided the update on the poll that was taken by all STMD employees in regards to the sick leave sharing program.

Item: Fleet Management Update

Jon Murrie provided the Fleet Manager Update which included 1 bus down for repair and it's currently waiting to go to the body shop. There has been 3 incidents since the last meeting, all 3 were deer collisions, and only 1 caused serious damage. STMD also received 3 new buses on Monday that were received through the CVP program. They are 2021 model 14 passenger buses, were are outfitting them now and they should be on the road after next week.

Item: Public Relations Update

Ron Gorst provided the Public Relations Update which included the possible update of wrap for the new buses we received to make more noticeable. Ribbon cutting will be happening at the two new depots, more information to come soon. Looking into possible new contract routes to increase ridership. Ron also gave a dispatch update that included cross training for all dispatcher and some current drivers to better understand how dispatch works.

Item: Administrative Update

Mike Pietrowski provided the Administrative Update which included we received a \$2.7 million grant to be used for a new depot in Anna and upgrades to current depots. SMTD also received grant money to build shelters, fix current generator, and to purchase new service trucks for our maintenance department.

Item: Adjournment

At 9:42 AM Sidney Miller motioned to adjourn. Jim Clark seconded the motion. All in Favor. Motion passed.

Jim Clark

Jim Clark, Secretary



